

Maintenance Committee Responsibilities

The Countryhouse Maintenance Committee's main purpose is to inspect a homeowner's reported maintenance issues to determine if it is the HOA's responsibility or the homeowners.

When a homeowner reports a maintenance issues to Mill House a work order is created and sent to the Chairman of the Maintenance Committee and a member of the committee will inspect the issues and report back to Mill House if it is a homeowner's or HOA responsibility to fix. Sometimes the issue is simple enough that a member of the committee can repair or correct the issues.

During the year the committee members do several inspections. These inspections include two inspections a year for walkways, annual inspection of garage windows to determine if they need to be replaced or repaired and decks (stoops) that are the responsibility of the HOA. Other inspections that are done by the committee are, chimney windows, every five years, octagonal windows, every five years and porch railings, every three years.