

# VOLUNTEER POSITION

COUNTRYHOUSE  
HOA

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## JOB

### Description

## FINANCIAL COMMITTEE MEMBER

Part of living in Countryhouse means being a contributor to your community. The Homeowner's Association is looking for a Financial Planner to help create and monitor the annual budget. This individual would ideally grow into the Treasurer position which will be vacated in November 2026.

### Skills

- Understands financial statements, budgeting, reserve fund management, and financial planning.
- Effectively communicates with residents, board members, and the management company.
- Experience with accounting methods, financial reporting tools, and online banking is beneficial.
- Uses MSWORD, EXCEL, and APPFOLIO.

I welcome the opportunity to discuss this position further and answer any questions you may have. Feel free to contact me at [Martha\\_Martin@UNC.EDU](mailto:Martha_Martin@UNC.EDU)