

APPENDIX B: COUNTRYHOUSE ARCHITECTURAL APPLICATION FOR ALTERATIONS & ADDITIONS

Property Owner's Name _____

Date _____

Telephone _____

Property Address _____

Email Address _____

HOMEOWNER – REQUEST FOR APPROVAL: Please provide a description of the request, including information required for approval consideration. Please attach additional page(s) as needed

Estimated Start Date: _____

Days to Complete: _____

Please attach drawings & photographs showing all proposed changes including relationships with lot lines and to existing structures, including: 1. plot plan (top-down map), and 2. elevations (side views)

Please initial your agreement to the below conditions:

- I agree to follow Board restrictions/changes as stated.
- I agree to comply with all applicable building codes and other requirements deemed necessary by county, state or applicable authority.
- I agree to provide the property manager with copies of approved permits before construction begins and of final inspection at completion of project.
- I understand that all continuing maintenance and repair costs are the responsibility of the homeowner.
- I understand that it is Board policy that owners in the immediate vicinity of proposed construction must be advised of a deck or patio application and have the opportunity to comment.

Owner(s) Signature(s): _____ / _____ Date: _____

=====

ARCHITECTURE COMMITTEE RESPONSE

☐ Approved ☐ Approved w/ Restrictions ☐ Approved w/ Changes ☐ Disapproved

Architecture Committee Comments:

Architecture Committee Signature: _____ Date: _____

This approval is based on the lands, surveys, specifications, and agreements as submitted. The Architecture Review Committee did not verify the sufficiency or accuracy of the documents submitted to it. After review by the Committee, the application will be sent to the Board. Should your request be denied, you may appeal the decision in person at Countryhouse Service Group V, Inc., Board of Directors meeting. The Board meetings are the third Tuesday of the month at 9:30 am.

- **RETURN ALL DOCUMENTATION TO:** Property Manager, hoa@millhouseproperties.com or submit via the AppFolio portal at: <https://millhousehoa.appfolio.com/connect/>