

APPENDIX D: Countryhouse Landscaping Exemption Form

Homeowners may request exemption from the pruning and trimming of shrubs normally performed by the CSG-contracted landscaper. This exemption does not mean that shrubs may be left unpruned, it only means that owners may prune themselves or may hire someone else to prune at their expense. **In the event that shrubs are not maintained according to CSG standards, the Association will revoke the exemption and instruct the landscaping crew to resume maintenance.** Submission of this form indicates that you request this exemption and accept the responsibility of maintaining **ALL** of the shrubs around your house until you notify the landscaping committee that you would like to revert to CSG maintenance.

Pruning Tips

- Prune flowering shrubs after blooming has finished.
- Butterfly bush, forsythia, abelia and spirea can be cut almost to the ground every second or third year.
- Most shrubs look best if allowed to assume their natural, graceful outlines. Shape can be maintained with thinning cuts in the shrub's interior.
- Nandina and mahonia: Cut 1/3 of the stems of each plant to the ground each year for three years. Start over again in the fourth year. No stems should be over three years old.

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Return this form to the Property Manager, hoa@millhouseproperties.com, or submit in the AppFolio portal: <https://millhousehoa.appfolio.com/connect/>

Name: _____

Address: _____

Pittsboro, NC 27312

Phone: _____ Email: _____

Date: _____

I prefer to prune my own shrubs. Please exempt me from all the pruning/shearing normally performed by the landscaping crew. I understand I will then be responsible for maintaining my shrubbery in a size-appropriate and neat manner consistent with Countryhouse standards. I will notify the Property Manager if/when I desire to stop this arrangement and have CSG-contracted landscapers resume maintenance.