



1720 East Franklin Street  
Chapel Hill, NC 27514

Tel: 919.968.7226  
Fax: 919.968.7995

[www.millhouseproperties.com](http://www.millhouseproperties.com)  
Facebook Twitter Instagram millhouseprop

**Countryhouse Service Group V  
Management Report  
March 18– April 21, 2026**

**Financials**

The March financials have been shared with the treasurer.

Bernard Robinson filed for an extension for the 2025 tax returns.

**Landscaping**

Ruppert has been busy mowing, picking up yard bags and trimming tree branches and shrubs. They plan to start mulching around April 27.

**Work Orders**

During the period of March 18 through April 21, Mill House opened 19 work orders. A work order report has been shared with the board.

**Board Approvals**

The board approved the proposal from CTI for deck repairs. CTI plans to do the work on April 21 and 22 weather permitting. CTI will also provide a quote for the two additional decks that were added to the list.

The board approved the estimates from JcNjC for chimney work at 423 Wintercrest East and 324 Sycamore. JcNjC completed the work at 423 Wintercrest and is scheduling the work at 324 Sycamore.

A board approval has been created for blowing all of the roofs and gutters off and then pressure washing in the Beechmast, Sycamore, Weymouth, Linden and Whisperwood closes. As soon as it is approved, it will be scheduled.

Board approvals have been created for rebuilding the stairs at 329 Sycamore and 345 Weymouth. As soon as they are approved, the work will be scheduled.



1720 East Franklin Street  
Chapel Hill, NC 27514

Tel: 919.968.7226  
Fax: 919.968.7995

[www.millhouseproperties.com](http://www.millhouseproperties.com)  
millhouseprop

### **Community Projects**

Garage Doors Unlimited completed the garage inspection/ tune ups in the Linden Close on April 7. Wintercrest West inspection/ tuneups will be done in May.

The board approved replacing the chimney windows at 302,306, 308, 319 Baneberry and 328 Sycamore. CTI installed the windows at 308 Baneberry to make sure they worked well and will now order the others windows. They take 3-4 weeks to arrive.

The board approved buying the product from Rootx. Mill House will order the product and have it delivered directly to Countryhouse. The product will arrive around May 15. The RootX representative has been invited to join the board meeting on April 21 via zoom to answer questions.

Mill House Properties is located at 1525 East Franklin Street, Chapel Hill, NC 27514

Office Hours: Monday - Friday 9:00am - 5:00pm and Friday 9:00am - 1:00pm

Michelle Johnson (Director of HOA Operations) [michelle@millhouseproperties.com](mailto:michelle@millhouseproperties.com) or (919) 428-8205

Annetta Hoggard (HOA Assistant Manager) [hoa@millhouseproperties.com](mailto:hoa@millhouseproperties.com) or (919)448-5150

Finance Team [hoafinance@millhouseproperties.com](mailto:hoafinance@millhouseproperties.com)